

RISK ASSESSMENT - RE-OPENING OF HUTS FOLLOWING REMOVAL OF RESTRICTIONS 19 JULY 2021

What are the hazards?	Who is at risk?	Measures taken to minimise risk
Infection via crowded hut	Members and any on site contractors	<p>Continued suspension of Club Meets Calendar in order to prevent large gatherings</p> <p>Ventilate building by opening as many windows and doors as possible to help reduce lifespan of virus / move it outside on air currents. If room occupied, fire doors can be wedged open but must be closed when room is empty</p> <p>Hut users to practice social distancing as per government guidelines</p> <p>Hut users to adhere to latest government restrictions in force both at their home address(es) and at the huts</p> <p>Hut users are asked to use a Lateral Flow Tests within 24 hours of attending the hut and only attend huts if results are negative</p> <p>Members are asked not to attend if they have tested positive for Coronavirus within the previous 14 days or if they have been asked to self isolate or are in quarantine</p> <p>Hut users encouraged to stay outside as much as possible to socialise</p> <p>Hut users encouraged to use face coverings especially if room is busy</p>
Infection via touch points - general	Members and any on site contractors	<p>Frequent handwashing and avoid touching face</p> <p>Frequent surface cleaning & respiratory hygiene practices ('catch it, bin it, kill it')</p> <p>Hut users to bring own cleaning / disinfecting supplies in case Club supplies exhausted & not yet replaced</p> <p>The Club has provided some hand sanitiser & cleaning equipment & is keeping an eye on stock when possible</p> <p>Hut users to bring own hand sanitiser in case Club supplies exhausted & not yet replaced</p> <p>Hut users to clean / disinfect on arrival and departure</p> <p>Clutter minimised - anything that does not directly benefit hut users has been removed to reduce what needs to be cleaned / disinfected</p> <p>Unnecessary soft furnishings have been removed where possible (e.g. cushions)</p> <p>Visitors e.g. contractors by appointment only (give contact details), sign in and observe social distancing guidelines</p> <p>Anyone displaying symptoms of Coronavirus not to enter the building</p> <p>Hut users to clean all door handles, bathrooms and all touch surface at the end of their stay</p>
Infection via touch points - kitchen	Members and any on site contractors	<p>Hut users to empty bins and take own recycling home</p> <p>Hut users to bring own washing up equipment esp. cloths, scourers & tea towels</p> <p>Hut users may choose to wash up before cooking & eating</p> <p>Hut users to keep kitchen clean and tidy at all times. Nothing to be 'left till later'</p> <p>Hut tea towels removed for the time being</p>

Infection via touch points - bathrooms	Members and any on site contractors	<p>Close toilet lid before flushing</p> <p>Hut users should occupy the bathroom for as short a time as possible, one at a time if possible</p> <p>Hut users clean surfaces such as toilet handle and cubicle door handle before and after use</p>
Infection via touch points - dorms	Members and any on site contractors	<p>Spare blankets & pillows have been removed - visitors to bring their own</p> <p>Hut users to clean / disinfect mattresses (if vinyl mattresses) on arrival / departure</p>
Infection via touch points & enclosed environment - drying room	Members and any on site contractors	<p>Hut users are advised not to use the drying room if possible because it is not possible to maintain a throughflow of air</p> <p>If using the drying room, only one person to be in there at a time, using a face covering and for no longer than 15 minutes</p> <p>Room been tidied up / decluttered to reduce what needs to be cleaned / disinfected</p>
inadequate cleaning / disinfection	Members and any on site contractors	<p>Signage to remind members</p> <p>Regular visits by members of committee to inspect / reprovision</p> <p>Hut users must bring their own PPE (face coverings, gloves etc)</p>
Infection via poor air circulation	Members and any on site contractors	<p>Ventilate while hut occupied by keeping windows and doors open. Fire doors may be kept open while room is occupied but must be closed when the room is unoccupied</p>
Symptoms during or following visit to hut	Members and any on site contractors	<p>If a hut user experiences symptoms during a visit to the hut they and their close contacts should immediately distance themselves from all other other hut users, make other hut users aware of the situation and leave as soon as possible and get tested. Other hut users may wish to use lateral flow testing and must be aware that they may be contacted by NHS Track & Trace.</p> <p>Notify ARCC committee so that appropriate action can be taken eg. deep clean / close hut for a period of time</p> <p>Contact tracing by hut wardens will not be possible when the booking system is no longer in operation.</p> <p>Members are encouraged to use the NHS Covid app with bluetooth and contact tracing enabled. If contacted by NHS Track & Trace it will be the responsibility of the hut users themselves to identify other people with whom they have been in close contact.</p>